

Ref. No: COEB/IQAC/123/2018

Date: 29.09.2018

Notice

All IQAC members are requested to attend the Quarterly IQAC Meeting scheduled for 5th October 2018.

Venue: Boardroom

Time: 10:30 AM

Your active participation is crucial for the effective functioning of IQAC. Please make necessary arrangements to attend the meeting

AGENDA:

- 1) Welcome address by Chairman, IQAC.
- 2) Confirmation of minutes of the meeting of last IQAC meeting dated: 17-7-2018.
- 3) Action taken report on the decisions taken in the last meeting.
- 4) Discussion on regular IQAC quarterly meetings to be held.
- 5) Review of Research and Development activities.
- 6) Review of FDPs attended by faculty members
- 7) Review of faculty awards & rewards.
- 8) Discussion regarding outcome based education (OBE).
- 9) Encouragement to faculties for research publications.
- 10) Reconstitution of Anti-ragging committee and Anti-ragging squad.
- 11) Reconstitution of different statutory & non statutory committee.
- 12) Vote of thanks.

Copy to

- 1 All Deans/HODS/Establishment Section
- 2 IQAC cell
- 3 Administrative officer

Principal
PRINCIPAL
College of Engineering Bhubanesw

Minutes of the meeting of Internal Quality Assurance Cell (IQAC)

The meeting of the IQAC of College of Engineering Bhubaneswar (*hereafter referred as COEB*) was held on 05-10-2018 at 10.30 AM in the Board Room to discuss as per agenda under the chairmanship of Principal, COEB. The following members were present.

Members Present:

<u>Sl.No.</u>	<u>Name and Designation</u>	<u>Position in the IQAC</u>
1	Prof.(Dr) Subrat Kumar Mohanty	Chairman
2	Mr. KoustuvMallick (Trustee)	Management Representative
3	Dr. Krishna	Member
4	Dr. N. Veda Kumar	Member
5	Dr.JVN Ramesh	Member
6	Dr.NamitaMohapatra	Member
7	Dr.NiranjanNayak	Member
8	Dr.SunitaSatapathy	Member
9	Nalini Bihari Mohapatra	Administrative Director
10	Mr. Ajaya Kumar Gamango	Member
11	Ms. Monalisa Bal	Member
12	Er. BhabaniSankar Jena	Alumni
13	Er. DebasishMohapatra	Member
14	NiralTopno	Member
15	Dr.N.H.S.Ray	Coordinator, IOAC

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11. Reconstitution of different statutory & non statutory committee.
12. Vote of thanks.

The meeting started with the welcome address of the chairman of the occasion. Discussion had been carried out as per the above agenda and after discussion the following decisions taken for implementations.

1. The minutes of meeting of last IQAC meeting dated: 17-07-2018 are reviewed and confirmed.
2. The following action taken report was prepared by the IQAC coordinator.

Sl no	Discussion topic in IQAC meeting	Action Taken Report
<u>1</u>	Review of last meeting's minutes.	The minutes of the previous meeting was approved by the committee members.
<u>2</u>	Meeting of IQAC are already on as per the guidelines of NAAC.	Quality assessment for the institute has been done by IQAC cell.
<u>3</u>	Research & Development activities are on the move through Dean R&D.	Dean R & D with a discussion with management proceeded for research activities of the institute.
<u>4</u>	Faculty members should encouraged to attend the FDPs & seminars at least two in a year.	3 to 5 members were attained the FDPs & state level seminar.
<u>5</u>	Faculty should be mostly encouraged for receiving awards & rewards from the reputed organization	2 numbers of faculty received award in paper presentation.
<u>6</u>	As per the Educational policy the Outcome Based Education should be implemented in the institute.	Department HODs have prepared the Cos,POs& PEOs .
<u>7</u>	Formation of Anti-ragging Committee and Anti-ragging squad.	The members were pleased to form a committee to oversee the activities concerned to ragging. Hence Committees have been formed.

3. The meeting ended with a vote of thanks to the chair and members present.

The outcome of meeting will be discussed in next IQAC meeting for necessary corrective actions and remedial steps. IQAC coordinator concluded thanking all the members for their active participation in the discussion.

Coordinator(IQAC)
COEB
COORDINATOR
COEB IQAC, BBSR

Principal
PRINCIPAL
College of Engineering Bhubaneswar